



An Institution of National Importance
An autonomous body
under Ministry of Culture
Government of India

F.No.A-17/01/2020

Dated: 17.4.2020

CIRCULAR

Subject: Contribution to Prime Minister's National Relief Fund (PMNRF) and Tamil Nadu Chief Minister's Public Relief Fund: COVID-19 Pandemic

As we all are aware, the whole world including our country is affected by the spread of COVID-19 pandemic. This is one of the worst and most unprecedented disasters faced by the humanity. It demands generous contribution from each and every one of us. We are more fortunately placed comparing the millions of Indians who have lost their livelihood and we have a special responsibility in this hour of crisis. The Foundation employees have always stood up in the past and extended helping hand in such hours of distress by contributing at least a day's pay to provide support to needy people.

2. In order to facilitate collection of contribution to PM CARES/CMPRF from the employees of the Foundation, it is proposed that one day's salary will be deducted from the salary for the month of April, 2020 in respect of all regular/ contractual employees (full time) of the Foundation, except those who give a specific declaration either (a) for non-deduction; or (b) for deduction of an amount less than one day's salary, on this account. If any of the employees wants to donate more than one day's salary, it will be appreciated greatly and he/she may indicate the amount to be deducted from the salary by email: cao@kalakshetra.in or accounts@kalakshetra.in **latest by 23.4.2020.**

3. The amount collected will be sent 50% each to PM CARES and CMPRF. Contributions to the PM CARES/CMPRF are notified for 100% deduction from taxable income under Section 80(C) of the Income Tax Act.

4. As regard regularly appointed teachers/employees of BTHS School who are paid by Govt. of Tamil Nadu deduction from their salary will be made as per the instructions of Education Department of Tamil Nadu.



(Revathi Ramachandran)

Director

All unit heads - for wider circulation

All Employees - through WhatsApp groups

Notice Boards