



An Institution of National Importance  
An autonomous body  
under Ministry of Culture  
Government of India

F. No. A-17/01/2020

Dated: 1.5.2020

CIRCULAR

Subject: **Contribution to Prime Minister's National Relief Fund (PMNRF)**

Attention of all regular employees including contract employees is invited to the Circular dated 17.4.2020 requesting them to contribute at least one day gross salary towards PM CARES/ CMPRF to help the Govt. in providing succor to millions of fellow countrymen who have lost their livelihood. We who have a regular income have a special responsibility towards the unfortunate millions in this hour of crisis.

2. As per the earlier appeal, one day gross salary has been deducted from all the regular/ contractual employees from the salary for the month of April 2020 which will be credited to PM CARES/ CNPRF.

3. Government have now decided that a similar appeal will be made for contributing one day gross salary from the salary for the month of May and June also. Accordingly, it is proposed that a similar deduction will be made in the salary of regular / contractual employees for these months also except those who give a specific declaration either (a) for non-deduction; or (b) for deduction of an amount less than one day's gross salary, on this account. If any of the employees wants to donate more than one day's salary, it will be greatly appreciated. Employees who wants to donate more or who wants to donate less than one day's gross salary may send a suitable communication only via email: [cao@kalakshetra.in](mailto:cao@kalakshetra.in) or [accounts@kalakshetra.in](mailto:accounts@kalakshetra.in) **latest by 10.5.2020**. The Foundation employees have always stood up in the past and extended helping hand in such hours of distress to help the needy and a similar gesture is expected from all the employees.

3. The contribution from the salary for the months of May and June, 2020 will be credited to PM CARES.

4. As regard regularly appointed teachers/employees of BTHS School who are paid by Govt. of Tamil Nadu deduction from their salary will be made as per the instructions of Education Department of Tamil Nadu.



(Revathi Ramachandran)

Director

All unit heads - for wider circulation

All Employees - through WhatsApp groups

Notice Boards