

**Kalakshetra Foundation**  
**(An autonomous body under Ministry of Culture, Government of India)**  
**Thiruvanmiyur, Chennai – 600 041**

Invites applications for a Post of Consultant - Administration on contract basis for Besant Arundale Senior Secondary School. The requirement is purely temporary and the person engaged may be dispensed with at any time.

The qualifications for the person may be as under:

	Essential	Desirable
Educational	Graduate	Post Graduate
Experience	Experience in administration/ establishment matters in Government Organization /Reputed Schools/ Institutions	Experience in supervisory capacity  Management of a CBSE School
Age	Not exceeding 62 years of age on the closing date of applications	
Remuneration	Rs.30,000/- per month consolidated subject to TDS	

Application should be addressed to the Director, Kalakshetra Foundation, Thiruvanmiyur, Chennai 600 041.

Last date for receipt of applications: **03.10.2017**

**Kalakshetra Foundation**  
**APPLICATION FOR THE POST: CONSULTANT (ADMINISTRATION)**  
**(BESANT ARUNDALE SENIOR SECONDARY SCHOOL)**

1. Name (in Block letter)	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">                     Pl paste a recent passport size photograph                 </div>			
2. Residential Address				
3. Date of Birth (In Christian era)				
4. Mobile No				
5. Email Address				
<b>6. Educational qualification:</b>				
S.No	Board/University	Year of Passing	Percentage	
<b>7. a) Experience</b>				
Name of organization	Designation	Details of experience	Period of service	
			From	To
8. I do hereby declare that all statement made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected, my candidature will stand cancelled and my all claims for the recruitment will stand forfeited. I also understand that in case of selection, the appointment is purely on temporary basis with no opportunity/claim for regular appointment.				
Place				
Date				
	Signature of the Candidate			