

# कलाक्षेत्र प्रतिष्ठान

**KALAKSHETRA FOUNDATION**

**THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836**

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## NOTICE INVITING TENDER

**ENQ.NO-021/2019-2020/EM Dt-21.11.2019**

# TENDER DOCUMENT FOR SUPPLY OF HYDRAULIC TRACTOR TRAILER

**AT**

**KALAKSHETRA FOUNDATION**

**THIRUVANMIYUR**

**CHENNAI - 600041**

**PH- 044 - 24524057 / 0836**

**E-Mail: tender@kalakshetra.in**

**Website: www.kalakshetra.in**

**Our:- GST.NO - 33AAAJK1059P1Z0**

**PAN.NO - AAAJK1059P**

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## KALAKSHETRA FOUNDATION

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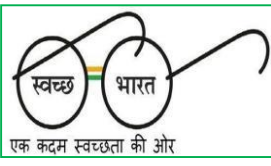
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Kalakshetra Foundation, an Autonomous Body under the Ministry of Culture, Govt. of India, invites sealed item rate tender, in the enclosed format from the experienced and reputed registered manufactures / dealers / firms / agencies / contractors, towards "SUPPLY OF HYDRAULIC TRACTOR TRAILER" at Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41.

The sealed tenders along with proof of registration certificate, GST.No, PAN NO, REGN.NO should reach the Director, Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41, on or before **09/12/2019** up to **1.00 p.m.** by post or by hand delivery and same will be opened on the same day **at 3.00 pm** itself in the presence of the tenderer or his/ her representatives if they chose to attend. Late/delayed tenders received, due to any reason whatsoever will not be accepted under any circumstances.

In case bidders need any clarification/assistance may contact Estate Manager on any working day during the office hours and can be contacted at 044- 24524057/ 0836.

1.	Name of the work	"SUPPLY OF HYDRAULIC TRACTOR TRAILER" AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41.
2.	NIT No	ENQ.NO-021/2019-2020/EM Dt-21.11.2019
3.	Tender documents	The tender documents are to be downloaded either from the Foundation's website at <a href="http://www.kalakshetra.in">www.kalakshetra.in</a> or <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> from 21.11.2019, 10 AM onwards. If there is any difficulty in downloading the documents, same can be collected from the Foundation's Office free of cost on any working day between 10 AM to 5 PM till 07.12.2019, 5 PM.
4.	Pre-bid meeting if required	02.12.2019 at 3 PM (the meeting will be held only if required). Queries if any should be sent in advance by email at <a href="mailto:tender@kalakshetra.in">tender@kalakshetra.in</a> so that the Foundation is ready with clarifications
5.	Last date and time for receipt of completed Tenders	09.12.2019 up to 01.00PM Sealed quotation should be preferably dropped in the Tender Box placed at Central Office of KF. However, Hand Delivery or sent by post will also be accepted



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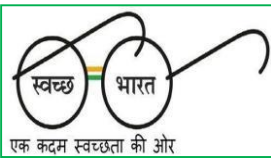
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6.	Date and Time of Opening	09.12.2019 at 03.00PM
7.	Period of supply	20.days (twenty) days from the date of confirmation / receipt of our Purchase order
8.	Locations of supplies	The machine(s) is/are proposed to be supplied at Central Office of Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41.

The Kalakshetra reserves the right to accept or reject, wholly or partly, any or all the applications without assigning any reason whatsoever. Kalakshetra decision in this regard will be final and binding on all applicants.

This issues with the approval of the competent authority.

For KALAKSHETRA FOUNDATION



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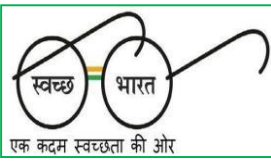
## KALAKSHETRA FOUNDATION

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### INSTRUCTIONS TO THE TENDER:

1. The intending bidder must read the terms and conditions carefully. He/she should only submit his bid if he/she considers himself eligible and he/she is in possession of all the documents required.
2. The sealed envelope must be super scribed "SUPPLY OF HYDRAULIC TRACTOR TRAILER" AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41. with tender inquiry number and its due date.
3. The tender document should be filled in English and all entries should be typewritten or handwritten but there should not be any overwriting or cutting. Corrections, if any, shall be made by neatly crossing out, initialling, dating and rewriting.
4. The price/rate quoted should be indicated in words as well as in figures. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the tenderer does not accept the correction of the errors, the bid shall be rejected.
5. All pages provided in the tender document shall be numbered and submitted as a package along with forwarding letter on agency's/firm's letter head with signed and sealed before their submission.
6. Rates should be quoted as shown in format schedule and all applicable taxes and duties levied by government should be clearly mentioned by tenderer separately.
7. Tenders qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly.
8. The instructions given herein will be strictly binding on the tenderers and deviation, if any, not acceptable to the Kalakshetra Foundation, will make the tender or tenders liable to be considered invalid. Tender(s) incorporating additional conditions by the tenderer(s) are liable for rejection.
9. At any time, prior to the date of submission of bids, Kalakshetra Foundation for any reason, whether at its own initiative or in response to clarification(s) sought by prospective bidders, may issue clarifications by amending the bid documents. All such amendments shall be notified and intimated by e-mail to all the tenderers. All such amendments have to be considered as mandatory constituent part of the tender document.



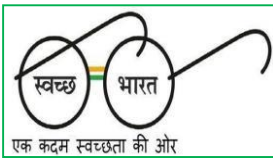
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10. The tenderers shall fill up the (Part I) in prescribed format and submit the same duly signed on all pages and sealed as a token of their acceptance. Incomplete tenders i.e. "Part-I" without all the supporting documents, EMD and duly filled in, copy of valid trade license, copy of contract registration, Copy of GST registration & PAN.NO certificate, Address proof of the firm signed and stamped with official seal in all the pages will be rejected straightway without any reference to the tenderers.
11. The tenderers shall quote their item rate in the schedule of quantities. (Financial Bid) and submit the same duly signed and sealed. Overwriting in the Financial Bid is not permitted and shall be rejected straightway without any further reference.
12. Conditional tenders shall not be accepted.
13. Tenders submitted via electronic transmission or through e-mail shall not be accepted.
14. In case the last date of receipt/opening of tender is declared as a holiday, the tenders shall be opened on the next full working day.
15. The authorities of Kalakshetra Foundation do not bind themselves to accept mere lowest tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning any reason whatsoever.
16. The bids shall be valid for a period of 45 days from the date of opening of the tender.
17. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
18. Tender is not transferable. One tenderer shall submit only one tender.
19. Tenderer signing the tender must clearly, specify whether he/she is signing as Sole Proprietor, Authorized person, Partner, under Power of Attorney or as Director/ Manager/Secretary etc., as the case may be.
20. In case the tenderer fails to submit any of the required documents as per tender document or found unsuitable to execute the tendered job shall not be considered and shall be rejected straight away without any further reference.
21. The successful contractor shall not transfer wholly or partially the order of work to any other person(s) / firm / company for any reason whatsoever and in which case the order shall automatically stand cancelled.



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22. Tender document submitted by the participants should be concise and contain only relevant information as required under this tender.

23. The participant would be responsible for all of its expenses, costs and risks incurred towards preparation of the tender document, attending any pre-bid meeting and visiting the site or any other location in connection therewith. Kalakshetra Foundation shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the tender process.

### GENERAL TERMS AND CONDITIONS

1. General Terms of payment: -

a) The rate quoted should be item rate.

b) No advance/part payments shall be released. Payment to the successful supplier(s) will be paid at the end of successful completion of work on submission of bill. Payments will be made either by cheque or RTGS/NEFT within 10 (Ten) working days only after the satisfactory completion of work.

c) 2% (TWO) Retention amount on the total value of work will be deducted at the time of passing the bills. The retention amount withheld by KF will be returned at the end of defects liability period of one year. No interest will be paid for the retention amount.

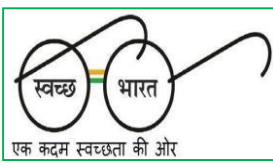
d) Income Tax, GST whichever is applicable at the prevailing rates as applicable from time to time shall be deducted as per extant rules. Quoted rates shall be inclusive of applicable GST. Failing which it shall be presumed that the prices include all such charges and no claim for the same will be entertained.

e) Revision of rates will not be permitted for any reason including during the extended period.

2. Evaluation of Bids & Award of Contract: The Bids shall be evaluated on item rate basis and award shall be placed accordingly on L-1 basis as evaluated on item rate basis.

3. The rates quoted by the contractor shall be taken as net and nothing extra shall be paid on any account i.e. cartage, GST and stacking at required place etc.

4. Kalakshetra Foundation have the right to increase or decrease the quantities of the orders.



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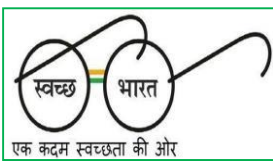
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5. Loading, unloading, transportation and installation shall be the complete responsibility of the supplier.
6. Time of Completion: - Time is the essence of the supply. If supplier(s) fails to complete the work within stipulated period, Liquidated Damage (L.D.) @1% of actual contract amount per week shall be recovered from the bill of the successful tenderer subject to a maximum of 10% of the contract amount.
7. TERMINATION OF AGREEMENT: - The agreement/work order herein may be terminated at any time by either party by giving a written notice of 15 days to the other party.
8. Guarantee/Warranty: - As per terms of manufactures. Successful bidders must provide official Guarantee/Warranty document for all the equipment. (one year minimum)
9. Testing of items supplied are to be done by the vendor before handing over. Conformity to Load test and stability test to be done. No additional charges will be applicable for testing.

ARBITRATION CLAUSE: - In the event of any dispute arising out of or in connection with this tender/contract/work order, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, KALAKSHETRA FOUNDATION or any other officer nominated by the Director, KALAKSHETRA FOUNDATION for arbitration whose decision shall be final and binding on the parties. The proceedings before the Arbitrator would be governed by the provision of the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Kalakshetra Foundation, Chennai.

The courts of Chennai will have exclusive jurisdiction for any issue/ dispute arising out of or in connection with the contract including relating to the arbitration proceedings.

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(Part-I)

ENQ.NO-21/2019-2020/EM Dt-21.11.2019

To  
The Director  
Kalakshetra Foundation  
Thiruvanmiyur,  
Chennai – 600 041.

Date:

Dear Sir/Madam,

SUB: Tender for “SUPPLY OF HYDRAULIC TRACTOR TRAILER” AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41

With reference to your tender enquiry cited above, we are pleased to enclose the Part-I for your kind consideration (as per prescribed format).

### Our Company profile

i	Name of the agency/Contractor	:	
ii	Mailing address of the agency with PIN Code	:	
iii	Status of the Agency: Proprietor / Partnership / Regd. Company / Co-op. Society		
iv	Contact details		
	Telephone numbers(s)	:	
	Fax number(s)	:	
	E-mail address	:	
	Website	:	
v	GST registration No		
vi	PAN no.		
vii	MSME.no.		
viii	Bankers and their address along with type of Account & Account No		
ix	E.M.D details		
x	Manufactures, Authorised dealers, Suppliers and registered contractors – certified copy to be enclosed.		

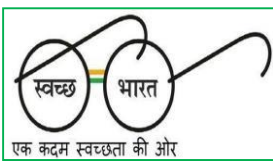
We confirm that we shall abide by all the tender conditions and we do not have any additional conditions.

Thanking you,

Yours faithfully,  
Signature with date and name of the signatory  
Name of the Agency  
(Seal of the agency)

Note: You may please attach a separate sheet as annexure for providing the details





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### FINANCIAL BID DOCUMENT - (Part-II)

ENQ.NO-021/2019-2020/EM Dt-21.12.2019  
(Schedule of Quantities)

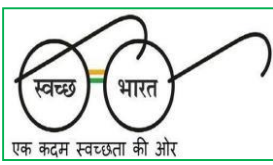
The Director  
Kalakshetra Foundation  
Thiruvanmiyur,  
Chennai – 600 041.

Dear Sir/Madam,

SUB: Tender for “SUPPLY OF HYDRAULIC TRACTOR TRAILER” AT  
KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41

With reference to your tender enquiry cited we are pleased to enclose the following as our financial bid for your kind consideration (as per given format).

Sl.No	Item specifications	Specifications parameters
1	Hydraulic Cylinder	5 Ton capacity, Single acting hydraulic cylinder along with high-pressure pipe with adopters fitted at end. (suitable heavy air hose pipe from tractor to trailer) Tipping Platform.
2	Size of Trailer	Length- 3200 mm, Width-1830 mm, Height-560mm (+/- 10mm)
3	Chassis & Main Base Frame Suitable for 2 Wheels.	1. Base chassis size- minimum 150 mm x 75 mm (C type channel)- 2.5mm 2. Cross channel over chassis- minimum 100 mm x 50 mm with six cross members & two longitudinal member 3. Additional suitable longitudinal member size 120 mm x 65 mm for hydraulic jack fitting
4	Floor Sheet	M.S sheet- Minimum 6.00 mm
5	Side Wall Sheet	M.S sheet- Minimum 3.40 mm door type with necessary fittings with all sides open type on heavy hinge except front.
6	Leaf Springs	02 Nos. of Leaf Spring- 7 mm x 11 mm



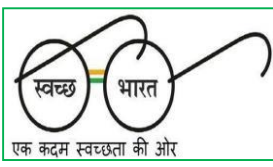
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		Length- 900 mm Nos. of leaves- 13 nos. each set.
7	Wheel Hub	02 Nos. of Heavy duty wheel hub with 08 Nos. of holes. Branded wheel bearings (Heavy Duty ISI mark)
8	Axle	M.S square- Minimum 75 mm x 75 mm No. of axle- One No.
9	Towing Hook	Spring loaded towing hook- Minimum 36 mm M.S round shape (heavy duty)
10	Fittings & Stop & Tail Light	1. Light Reflectors- 08 Nos. (3M make - red colour) (front 4 and back 4) 2. Red and yellow 3M Retro Reflective Tape on doors all sides. 3. Registration Plate- 02 Nos. (as per RTO guidelines) 4. Steel Hooks welded all sides for rope tying etc. 5. 1 no working light with switch led (head light model) to be fixed to base frame with suitable wire. 6. Rear Tail Light set led- (red, yellow, white)- Brake Tail Light, Tail Light, Turning Signal Lamp and Tail Light -2.nos to be fixed at back side door frame with separate wires.
11	Wheel Assembly	02 Nos. of wheels- Double plated (One-wheel rim should have two plates) ring type with 08 Nos. of holes.
12	Tyre	02 Nos. of Tyres with tubes - 900 x 20 (10 PR) JK/MRF/CEAT
13	Painting	One coat of red oxide & Two coats of super synthetic enamel paint (Red/blue color- with KF logo on two sides)
14	Hydraulic Jack	01 No. of jack of 5. Ton capacity heavy duty
15	Wrenches & Spanners set	Taparia make- 1.Set with tool box (required for trailer)
16	Grease Gun	1.no with universal nozzle.(hand held model)




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17		<ul style="list-style-type: none"><li>The agency should furnish required necessary documents for "RTO" Registration Certificates.</li><li>Trailers shall have service and parking brake.</li></ul>
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S.No	Description of Item	Quantity	Unit Rate	GST@%	Total Amount
1.	 The image shown are for reference purposes only.	1.No (one)			
				Total	
	Grand total in words -				

- We confirm that on being successful in the tender we would take up and execute the work.
- We confirm that we will abide by all the tender conditions and we do not have any additional conditions.
- The price quoted above by the bidder against each item shall be on "Door Delivery" / F.O.R. basis to our Central Office, Kalakshetra Foundation, Thiruvanmiyur, Chennai - 41.

Signature with date and name of the signatory  
Name of the agency with seal