

कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

NOTICE INVITING TENDER

ENQ.NO-007/2019-2020/EM Dt-16.04.2019

**TENDER DOCUMENT FOR
SUPPLY OF METAL GARBAGE BINS -1100 LITRES
CAPACITY FIT FOR COMPACTOR LIFTER TYPE**

AT

KALAKSHETRA FOUNDATION,

THIRUVANMIYUR

CHENNAI – 600041

PH- 044 – 24524057 / 0836

E-Mail: tender@kalakshetra.in

Website: www.kalakshetra.in



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Kalakshetra Foundation, an Autonomous Body under the Ministry of Culture, Govt. of India, invites sealed tenders, in the enclosed format from the Manufactures, Authorised dealers, Suppliers and registered contractors (CPWD/State PWD / Railway / MES / BSNL /Reputed Central or State PSUs/Autonomous Body/similar govt. agencies undertaking of similar nature for "SUPPLY OF METAL GARBAGE BINS -1100 LITRES CAPACITY FIT FOR COMPACTOR LIFTER TYPE" at Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41.

The sealed tenders along with proof of registration certificate, GST.No, PAN NO, REGN.NO should reach the Director, Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41, on or before **30/04/2019** up to **1.00 p.m.** by post or by hand delivery and same will be opened on the same day **at 3.00 pm** itself in the presence of the tenderer or his/ her representatives if they chose to attend. Late/delayed tenders received, due to any reason whatsoever will not be accepted under any circumstances.

In case bidders need any clarification/assistance may contact Estate Manager on any working day during the office hours and can be contacted at 044- 24524057/ 0836.

1.	Name of the work	SUPPLY OF METAL GARBAGE BINS -1100 LITRES CAPACITY FIT FOR COMPACTOR LIFTER TYPE - AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41.
2.	NIT No	ENQ.NO-007/2019-2020/EM Dt-16.04.2019
3.	Tender documents	The tender documents are to be downloaded either from the Foundation's website at www.kalakshetra.in or www.eprocure.gov.in from 16.04.2019, 10 AM onwards. If there is any difficulty in downloading the documents, same can be collected from the Foundation's Office free of cost on any working day between 10 AM to 5 PM till 29.04.2019, 5 PM.
4.	Pre-bid meeting if required	22.04.2019 at 3 PM (the meeting will be held only if required). Queries if any should be sent in



कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

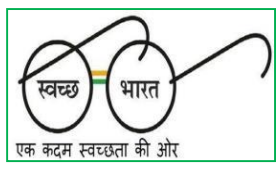
THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

		advance by email at tender@kalakshetra.in so that the Foundation is ready with clarifications
5.	Last date and time for receipt of completed Tenders	30.04.2019 up to 01.00PM Sealed quotation should be preferably dropped in the Tender Box placed at Central Office of KF. However, Hand Delivery or sent by post will also be accepted.
6.	Date and Time of Opening	30.04.2019 at 03.00PM
7.	Amount of Earnest Money Deposit (EMD)	Rs.3000-00 (three thousand only)
8.	Period of completion	20 days (twenty)
9.	Locations of supplies	Metal garbage bins to be supplied at Central Office of Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41.

The Kalakshetra reserves the right to accept or reject, wholly or partly, any or all the applications without assigning any reason whatsoever. Kalakshetra decision in this regard will be final and binding on all applicants.

This issues with the approval of the competent authority.

For KALAKSHETRA FOUNDATION



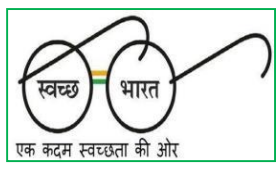
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KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

INSTRUCTIONS TO THE TENDER:

1. The intending bidder must read the terms and conditions carefully. He/she should only submit his bid if he/she considers himself eligible and he/she is in possession of all the documents required.
2. The sealed envelope must be super scribed "SUPPLY OF METAL GARBAGE BINS -1100 LITRES CAPACITY FIT FOR COMPACTOR LIFTER TYPE" AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41. with tender inquiry number and its due date.
3. The tender document should be filled in English and all entries should be typewritten or handwritten but there should not be any overwriting or cutting. Corrections, if any, shall be made by neatly crossing out, initialling, dating and rewriting.
4. The price/rate quoted should be indicated in words as well as in figures. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the tenderer does not accept the correction of the errors, the bid shall be rejected.
5. All pages provided in the tender document shall be numbered and submitted as a package along with forwarding letter on agency's/firm's letter head with signed and sealed before their submission.
6. Rates should be quoted as shown in format schedule and all applicable taxes and duties levied by government should be clearly mentioned by tenderer separately.
7. Tenders qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly.
8. The instructions given herein will be strictly binding on the tenderers and deviation, if any, not acceptable to the Kalakshetra Foundation, will make the tender or tenders liable to be considered invalid. Tender(s) incorporating additional conditions by the tenderer(s) are liable for rejection.
9. At any time, prior to the date of submission of bids, Kalakshetra Foundation for any reason, whether at its own initiative or in response to clarification(s) sought by prospective bidders, may issue clarifications by amending the bid documents. All such amendments shall be notified and intimated by e-mail to all the tenderers. All such amendments have to be considered as mandatory constituent part of the tender document.

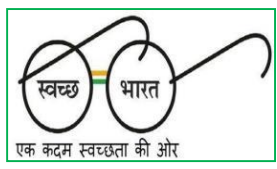


कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

10. The tenderers shall fill up the (Part I) in prescribed format and submit the same duly signed on all pages and sealed as a token of their acceptance. Incomplete tenders i.e. "Part-I" without all the supporting documents, EMD and duly filled in, copy of valid trade license, copy of contract registration, Copy of GST registration & PAN.NO certificate, Address proof of the firm signed and stamped with official seal in all the pages will be rejected straightway without any reference to the tenderers.
11. The tenderers shall quote their item rate in the schedule of quantities. (Financial Bid) and submit the same duly signed and sealed. Overwriting in the Financial Bid is not permitted and shall be rejected straightway without any further reference.
12. Conditional tenders shall not be accepted.
13. Tenders submitted via electronic transmission or through e-mail shall not be accepted.
14. In case the last date of receipt/opening of tender is declared as a holiday, the tenders shall be opened on the next full working day.
15. The authorities of Kalakshetra Foundation do not bind themselves to accept mere lowest tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning any reason whatsoever.
16. The bids shall be valid for a period of 45 days from the date of opening of the tender.
17. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
18. Tender is not transferable. One tenderer shall submit only one tender.
19. Tenderer signing the tender must clearly, specify whether he/she is signing as Sole Proprietor, Authorized person, Partner, under Power of Attorney or as Director/ Manager/Secretary etc., as the case may be.
20. In case the tenderer fails to submit any of the required documents as per tender document or found unsuitable to execute the tendered job shall not be considered and shall be rejected straight away without any further reference.
21. The successful contractor shall not transfer wholly or partially the order of work to any other person(s) / firm / company for any reason whatsoever and in which case the order shall automatically stand cancelled.



कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

22. Tender document submitted by the participants should be concise and contain only relevant information as required under this tender.

23. The participant would be responsible for all of its expenses, costs and risks incurred towards preparation of the tender document, attending any pre-bid meeting and visiting the site or any other location in connection therewith. Kalakshetra Foundation shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the tender process.

GENERAL TERMS AND CONDITIONS

1. General Terms of payment: -

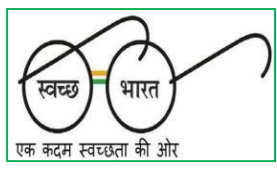
a) The rate quoted should be item rate.

b) Tender should be submitted in sealed cover along with the Earnest Money of Rs.3000/- (Rupees three thousand only). The EMD is to be furnished in the form of Account Payee Demand Draft/ Fixed Deposit Receipt /Banker's cheque/BG from any of the schedule bank/ Nationalised Bank drawn in favour of KALAKSHETRA FOUNDATION payable at Chennai. In case of entities exempted from EMD, certificate may be furnished. EMD in any other form will not be accepted as valid EMD. EMD submitted by other bidders will be returned within 15 days after the award of contract. No interest will be paid on the Earnest Money deposited with the Kalakshetra Foundation. Earnest Money deposit in respect of the successful tenderer will be retained with the Kalakshetra Foundation until entire work as per terms and conditions of the tender is completed. If the successful tenderer fails to execute the order strictly as per the terms and conditions of the tender, EMD shall be forfeited forthwith after cancellation of the concerned order.

c) No advance/part payments shall be released. Payment to the successful supplier(s) will be paid at the end of successful completion of work on submission of bill. Payments will be made either by cheque or RTGS/NEFT within 10 (Ten) working days only after the satisfactory completion of work.

d) 2% (TWO) Retention amount on the total value of work will be deducted at the time of passing the bills. The retention amount withheld by KF will be returned at the end of defects liability period of one year. No interest will be paid for the retention amount.

e) Income Tax, GST whichever is applicable at the prevailing rates as applicable from time to time shall be deducted as per extant rules. Quoted rates shall be inclusive of applicable GST. Failing which it shall be presumed that the prices include all such charges and no claim for



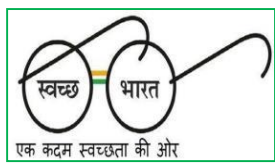
कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

the same will be entertained.

- f) Revision of rates will not be permitted for any reason including during the extended period.
2. Evaluation of Bids & Award of Contract: The Bids shall be evaluated on item rate basis and award shall be placed accordingly on L-1 basis as evaluated on item rate basis.
3. The rates quoted by the contractor shall be taken as net and nothing extra shall be paid on any account i.e. cartage, GST and stacking at required place etc.
4. Kalakshetra Foundation have the right to increase or decrease the quantities of the orders.
5. Time of Completion: - Time is the essence of the supply. If supplier(s) fails to complete the work with in stipulated period, Liquidated Damage (L.D.) @1% of actual contract amount per week shall be recovered from the bill of the successful tenderer subject to a maximum of 10% of the contract amount.
6. TERMINATION OF AGREEMENT: - The agreement/work order herein may be terminated at any time by either party by giving a written notice of 15days to the other party.
7. Guarantee/Warranty: - As per terms of manufactures. Successful bidders must provide official Guarantee/Warranty document for all the equipment.
8. The successful tenderer shall start work within 4 (four) working days from the date of award of work. The duplicate copy of the award letter duly signed with official stamp on all the pages to be submitted as a token of acceptance of the order.
9. The tenderer shall study the item description, the relevant drawings and satisfy him the item of work to be carried.
10. Some restrictions may be imposed by the security staff etc., on the working and for movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on this account.
11. In the event of failure of work action will be taken to rescind the work and the work will be get through other agencies at contractor's risk and cost.
12. Deduction of any liability/damages incurred on behalf of the Service Provider/Contractor in the discharge of his/their obligations under this Tender.
13. During the progress of work, the Contractor/representative shall remain in touch with



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KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

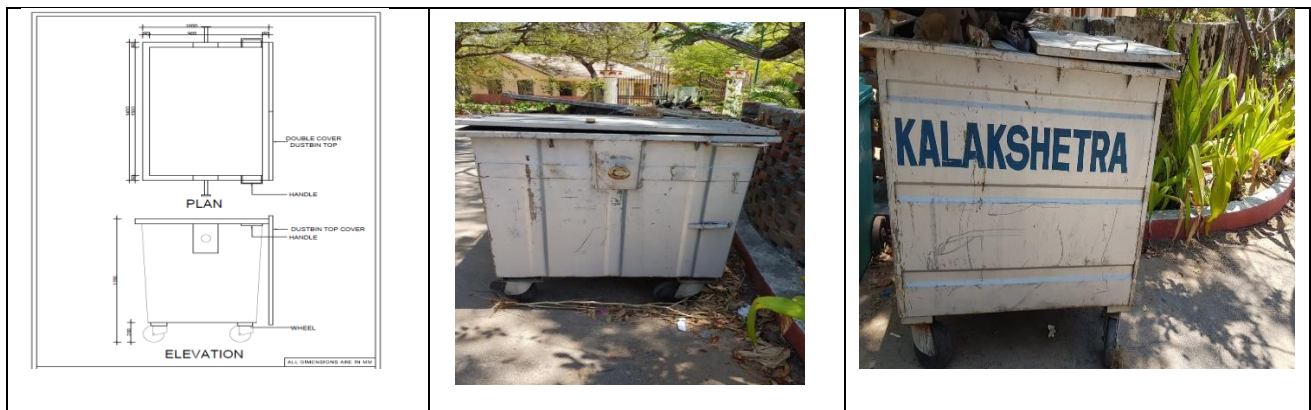
the Kalakshetra Foundation authorities and ascertain from them whether any excess over sanctioned cost is anticipated and/or has already occurred.

14. The bidders shall study the item description, the relevant drawings and satisfy him the item of work to be carried out.

15. **CONDITIONS FOR STEEL:-** The contractor shall procure IS marked of various grades from the steel manufacturers such as SAIL, TATA Steel Ltd., RINL, Jindal Steel & Power Ltd. and JSW Steel Ltd.

ARBITRATION CLAUSE:- In the event of any dispute arising out of or in connection with this tender/contract/work order, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, KALAKSHETRA FOUNDATION or any other officer nominated by the Director, KALAKSHETRA FOUNDATION for arbitration whose decision shall be final and binding on the parties. The proceedings before the Arbitrator would be governed by the provision of the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Kalakshetra Foundation, Chennai.

The courts of Chennai will have exclusive jurisdiction for any issue/ dispute arising out of or in connection with the contract including relating to the arbitration proceedings.



Images of the bins only to have an rough idea/reference and not to scale. The actual product may differ from the above picture.



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KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

(Part-I)

ENQ.NO-07/2019-2020/EM Dt-16.04.2019

Date:

To
The Director
Kalakshetra Foundation
Thiruvanmiyur,
Chennai – 600 041.

Dear Sir/Madam,

SUB: Tender for “SUPPLY OF METAL GARBAGE BINS -1100 LITRES CAPACITY FIT FOR COMPACTOR LIFTER TYPE AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41.”

With reference to your tender enquiry cited above, we are pleased to enclose the Part-I for your kind consideration (as per prescribed format).

Our Company profile

i	Name of the agency/Contractor	:	
ii	Mailing address of the agency with PIN Code	:	
iii	Status of the Agency: Proprietor / Partnership / Regd. Company / Co-op. Society	:	
iv	Contact details	:	
	Telephone numbers(s)	:	
	Fax number(s)	:	
	E-mail address	:	
	Website	:	
v	GST registration No	:	
vi	PAN no.	:	
vii	MSME.no.	:	
viii	Bankers and their address along with type of Account & Account No	:	
ix	E.M.D details	:	
x	Manufactures, Authorised dealers, Suppliers and registered contractors – certified copy to be enclosed.	:	

We confirm that we shall abide by all the tender conditions and we do not have any additional conditions.

Thanking you,

Yours faithfully,

Signature with date and name of the signatory

Name of the Agency

(Seal of the agency)

Note: You may please attach a separate sheet as annexure for providing the details



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KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

FINANCIAL BID DOCUMENT - (Part-II)

ENQ.NO-07/2019-2020/EM Dt-16.04.2019

(Schedule of Quantities)

The Director
Kalakshetra Foundation
Thiruvanmiyur,
Chennai - 600 041.

Dear Sir/Madam,

SUB: Tender for "SUPPLY OF METAL GARBAGE BINS -1100 LITRES CAPACITY FIT FOR COMPACTOR LIFTER TYPE AT KALAKSHETRA FOUNDATION, THIRUVANMIYUR, CHENNAI- 41."

With reference to your tender enquiry cited we are pleased to enclose the following as our financial bid for your kind consideration (as per given format).

S.No	Description of Item	Qty	Unit Rate	Amount
1.	Supply of four wheeled commercial compactor garbage metal bins not less than 1100 lts capacity box type with lid. With sizes- L1400mm x B1000mm x H1250mm. 1. The metal bins shall be fabricated from G.I. materials with suitable foaming for proper strength to the container. 2. The steel sheets shall be of 2mm thick on all sides. The top frame shall be of 2 mm sheets with proper forming in box shape strengthened at bottom with necessary gusset plate on all four sides. 3. Necessary strengthening shall be done at all corners top, bottom, horizontal on both internal and external sides of the bin wherever required to have better strength and should be suitable for compactor use. 4. The bins shall have four heavy wheels (200mm dia & 50 mm width) made of fibre and shall have swirling through 360 degrees and mounted on 5mm thickness frame. 5. The bin shall have lifting trunnion made of metal compatible for being lifted by bin lifters and handles for easy transportation. The trunnion areas should be hardened to prevent wear & tear and should be sufficiently welded both the ends for better strengthening. 6. All joints to be thoroughly welded and the same to be treated with suitable anti corrosive material for rust proof. 7. Bin colour - (Silver) one coat with primer, two coats with enamel paint along with logo. 8. Bins should be sturdily fabricated to withstand rough & tough handling by compactor vehicle.	6.NO'S (SIX)		
	Sub Total			
			Add GST @	
			Grand total	
	Grand total in words -			

- We confirm that on being successful in the tender we would take up and execute the work.
- We confirm that we will abide by all the tender conditions and we do not have any additional conditions.

Signature with date and name of the signatory

Name of the agency with seal
