



KALAKSHETRA FOUNDATION
An Institution of National Importance
(An autonomous body under Ministry of Culture, Government of
India) Thiruvanmiyur, Chennai – 600 041

**Applications are invited for Internship program at Kalakshetra Foundation,
Thiruvanmiyur, Chennai**

Kalakshetra Foundation is an Institution of National Importance under Ministry of Culture, Government of India in the field of Dance, Music, Visual Arts, Crafts and education.

The Foundation is looking for committed individuals and connoisseurs of art to work as Interns. Candidates with qualifications in Management, Audio-Video editing & archival, journalism, mass communication, content writing, Library Science are welcome. Interns will be selected on the basis of their knowledge and will be allocated Department as per the Institution's requirement.

Duration of internship: Two months

The internship will give an opportunity to experience the multi-faceted functioning of a cultural organization. Interns will be required to furnish a report towards end of the programme specifying on what they learnt and how the existing system can be improved for the betterment of the Institution.

A honorarium of Rs.5000/- per month will be given to each selected intern at the end of satisfactory completion of internship. An experience certificate will also be provided.

Areas of internship-

- **Theatre**
 - Kalakshetra Foundation has two auditoriums and other performance spaces. Intern will learn about the management of the Theatre and other allied activities.
 - Popularizing performance spaces of Kalakshetra Foundation

- **Outreach**
 - Preparation of audio and video content for publicity
 - Creation of promotional material for Kalakshetra Repertory
 - Content writing for Facebook, Twitter and Instagram posts

- **Archive**

- Indexing audio/ video material
- Applying key words to media
- Reviewing audio/ video content
- Basic video editing
- Preparation of audio and video content for publicity
- Creating archival backups

- **Research Library**

Hands on experience on books conservation
Management of a Library

Last date for receipt of applications: 25.4.2019

Internship starts on 29 April 2019

Application form can be downloaded from www.kalakshetra.in
Filled in form can be send to archives@kalakshetra.in

For further queries please call Mr. Venkataraaman +919962523204

Kalakshetra Foundation, Chennai
Application Form for Internship Program

Affix passport size
photograph

Name		
Date of birth		
Address		
Email		
Mobile No.		
Educational qualification		
Professional qualifications if any		

Signature: _____

Date: _____