

**TWENTY FIRST FINANCE COMMITTEE MEETING TO BE  
HELD AT 11.30 A.M. ON 2<sup>ND</sup> MAY 2003 AT THE  
CENTRAL OFFICE, KALAKSHETRA FOUNDATION**

**A G E N D A**

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2.	To note the action taken on the minutes of the previous Meetings.	5
3.	To approve the draft financial statement of accounts for the year 2002-2003 for presentation to C&AG audit.	6
4.	To review the utilisation of Plan grant for the year 2002-2003	7
5.	Any other subject	
a)	Inclusion of certain dispensaries and clinics for the purpose of inpatient treatment of Kalakshetra staff	8
b)	Approval of the Kalakshetra Foundation for retaining Sri P.Sukumar as Chief Accounts Officer in the upgraded scale of pay as Sr.Audit Officer sanctioned by the parent department.	9
c)	Report on the action taken to introduce Gratuity Fund	10-11

**F.C./ITEM NO.1**

To confirm the Minutes of the previous meeting of the Finance Committee of the Kalakshetra Foundation held on 02.03.2003

The Minutes are confirmed

**MINUTES OF THE FINANCE COMMITTEE MEETING OF  
KALAKSHETRA FOUNDATION HELD AT 10.30 A.M. ON  
02.03.2003 AT CHENNAI 600 041**

**Members Present:**

1. Sri V.Subramanian - Chairman  
Financial Advisor as well as  
representative of Secretary, D.O.C.
2. Sri S.Rajaram
3. Sri R.V.Ramani

In attendance: Mr.P.Sukumar, Chief Accounts Officer, Kalakshetra Foundation.

Leave of absence was granted to Mr.Gopinathan, Joint Secretary, Finance Dept., Govt.of Tamilnadu.

**ITEM NO 1**

To confirm the Minutes of the previous Meeting of the Finance Committee of the Kalakshetra Foundation held on 30.12.2002

The minutes were confirmed.

**ITEM NO 2**

Action taken on the minutes of the previous meetings.

Noted.

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**ITEM NO 3**

To consider and recommend to the Governing Board the construction of an additional hostel to accommodate 36 girl students to supplement the existing accommodation.

The Committee discussed the proposal and recommended the same for acceptance by the Governing Board. The Committee also suggested that priorities may be revised and the expenditure regulated to match the availability of funds. The Committee noted that the Department of Culture has no objection for the proposed construction.

**ITEM NO 4**

To consider and recommend to the Governing Board the starting of a Gratuity Fund for payment of gratuity to retiring employees.

The matter was discussed in detail, and it was decided that the proposal be recommended to the Governing Board for adoption. It was also decided to work out the details in consultation with the Life Insurance Corporation of India and the premium paid according to the availability of funds before the closure of the financial year, so that the scheme can be in operation from 1<sup>st</sup> April, 2003.

It is also decided that a detailed report on the action taken may be placed before the next Finance Committee meeting. It was noted that the Department of Culture considered this as essential in view of the revised requirements in framing the accounts.

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